CAPITAL BUDGET SYSTEM

USERS

Users
Agency Capital and Operating Budget Analysts **A**
OFM Capital and Operating Budget Analysts **B**
Agency Management **C**
OFM Management **D**
Agency Facility Staff **E**
Higher Education Coordinating Board (HEC Board) **F**
Community and Technical Colleges (CTCC) **G**
General Administration Director and Assistant Director of E&AS **H**
Grants Managers **I**
Governor **J**
Legislative Evaluation and Accountability Program Committee (LEAP) **K**
Members and Staff of the House of Representatives **L**
Members and Staff of the Senate **M**
Consumers of Information

PROJECT REQUEST

REQUEST/UPDATE PROGRAM/ PRESERVATION/ GRANT PROJECT
1.1

ESTIMATE PROJECT COSTS
1.2

ATTACH DOCUMENTS
1.3

USERS
A, E, F, G, H, I

VERSION MANAGEMENT

CREATE/MODIFY/ DELETE BUDGET VERSIONS
2.1

LOCK DATA
2.2

CREATE VERSION BASE
2.3

USERS
A, B, F, G

PROJECT ANALYSIS/PRIORITIZATION

ACCEPT/REJECT UPDATED PROJECT DETAIL REQUESTS
Dependent on 1.1
3.1

UPDATE FTE DATA
3.4

VIEW/MODIFY/ PRIORITIZE PROJECT LIST (includes moving amounts to out-years) 3.2

UPDATE GENERAL ADMINISTRATION PROJECT MANAGEMENT REQUEST 3.5

PROJECT DETAIL
Features & data elements in 1.1, 1.2, 1.3
3.3

FUND BALANCE
3.6

AGENCY WORKFLOW
3.7

USERS
A, C, F, G

FINALIZE BUDGET

DATA RELEASE
4.1

CREATE BUDGET DOCUMENT
4.2

USERS
A, B, F, G
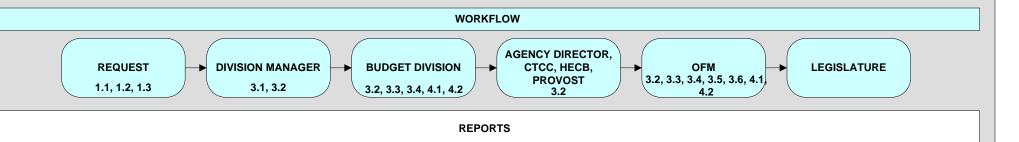
ADMINISTRATIVE

TABLE MANAGEMENT TBD
5.1

SECURITY MANAGEMENT
5.2

SET UP WORKFLOW
5.3

USERS
A, B, F, G

WORKFLOW

REQUEST
1.1, 1.2, 1.3
→ DIVISION MANAGER
3.1, 3.2
→ BUDGET DIVISION
3.2, 3.3, 3.4, 4.1, 4.2
→ AGENCY DIRECTOR, CTCC, HECB, PROVOST
3.2
→ OFM
3.2, 3.3, 3.4, 3.5, 3.6, 4.1, 4.2
→ LEGISLATURE

REPORTS

SYSTEMS TO INTEGRATE WITH

| GRANTS & CONTRACTS SYSTEM | ALLOTMENT SYSTEM (TALS) | OPERATING BUDGET SYSTEM (BDS) & (WINSUM) | REPORTING APPLICATIONS (BUDRPTS), (VRS), ENTERPRISE | BILL CREATING SYSTEM (BILLBUILD) | DOCUMENT CREATING SYSTEM (BUDPUB) | MONITORING SYSTEMS (CAPMON), (EXECMON), ALLOTMENT REPORTS | FUTURE FACILITY INVENTORY SYSTEM |